

# 2-way Text Messaging

2-way Text Messaging allows you to communicate with other Southern LINC handsets by sending and receiving brief text messages. Received messages appear on your phone display or in your text message inbox.

**NOTE: This is a subscription dependent feature. Please contact Southern LINC for availability**


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## Message Center


The Message Center enables you to access all messaging services through one screen. To access the Message Center:


If MESH is one of your display options:

From the **Ready** screen, press  under MESH.

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If MMSG is not one of your display options:

1 From the **Ready** screen, press .

2 Press  to scroll to **Messages**.

3 Press  under SELECT.


The **Message Ctr** screen displays the number of messages you have in each message service —


- Voice Mail
- Text Inbox (Text and Numeric Messages)
- Net Mail - *Service not available at this time.*
- Quick Notes - User-customizable list of canned messages
- Text Outbox - contains messages which the phone has sent or is trying to send.
- Drafts Folder - contains messages which the user has composed, but not sent.
- Fax Mail - *Consult Southern LINC for availability.*

**NOTE: The Message Center will not display the number of Quick Notes messages that are stored.**

**NOTE: Drafts Folder will only appear at the Message Center if there is at least one draft message.**









To access any message service:

1 From the **Message Ctr** screen, press  to scroll to the message service you want to access.

2 Press  under the display option on the right. This option varies depending on the message service selected.

## Message Icons


The following icons appears depending on the type of message.

Icon	Description
	Message Sent and Confirmed
	Message Sent Attempted (if this doesn't change to the Message Sent Confirmed icon, resend the message again).
	Message Forwarded
	Message not Received by Addressee
	Message Received by Addressee
	Message Locked
	Message Send Failed
	Message Re-sent




## Text Msg Setup

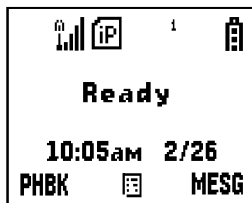
Before you begin sending and receiving messages, you must set up your signature, service center number and expiration information in the **Text Msg Setup** Form.

### Accessing Text Msg Setup

- 1 From the **Ready** screen, press  under **MESG** to open up the **Message Ctr** screen.

Or,

Press , then press  to scroll to **Messages**. Press  under **SELECT**.



- 2 From the **Message Ctr** screen, press **↓** to scroll to **Text Inbox**, then press **☰ menu** to access the **Msg Center Menu** screen.

- 3 In the **Msg Center Menu** screen, the **Text Msg Setup** field will be highlighted. Press **☑** under **SELECT**.



- 4 In the **Text Msg Setup** screen, **Signature** is highlighted. Press **☑** under **CHANGE**.

Type in your name (up to 11 characters) which will be your signature. Press **☑** under **OK**.

**NOTE: Each time you create a message, you will have to add the signature.**

- 5 From the **Text Msg Setup** screen, the **Srvc Cntr No** field will be highlighted. Press **☑** under **CHANGE**.

**NOTE: Press and hold down the 0 (zero) key until a + (plus) sign appears. Then enter the number 13348000011. The entry should read "+13348000011"**

- 6 After you have entered the phone number, press **☑** under **OK**.

- 7 From the **Text Msg Setup** screen, the **Expire After** field will be highlighted.

**NOTE: The message will only be kept by the SMS Center for the given period until the addressee is reachable. Once the given period expires, the message will be discarded by the SMS Center.**

If you want to change this setting, press **☑** under **CHANGE**.

- 8 In the **Expire After** screen, press or press under --> to change the selection.

Press under DONE when you are finished.

- 9 You will be taken back to the **Text Msg Setup** screen. Press under BACK to save the settings.

## Text Message Inbox

The Text Message Inbox allows you to access, manage and create messages.

**NOTE: The Inbox memory space can hold 14 messages with a maximum length of 160 characters for each message.**

### Receiving a Text Message

When you receive a new message, your phone displays **New Message** and gives an alert.

**NOTE: You must set up the text message inbox before you can receive text messages. See “Text Msg Setup” on page 3.**

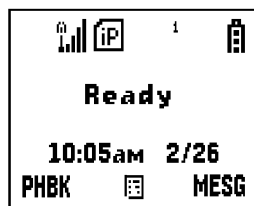
Press under READ to open the message (or your text message inbox if there are multiple messages).

### Reading a message

- 1 From the **Ready** screen, press under MESSG to open up the Message Center screen.

Or,

Press , then press to scroll to **Messages**. Press under SELECT.



- 2 From the **Message Ctr** screen, press to scroll to **Text Inbox**. Press under SELECT.

- 3 In the Text Inbox, **[Create Msg]** is highlighted. Press  $\uparrow$  to scroll to message that you want to read. Press  $\downarrow$  under READ.



- 4 Once you read the message, you have the choice of saving or deleting the message.

Or,

To see more choices, press  $\left[ \text{menu} \right]$  to access the **Inbox Menu** screen.

- 5 In the **Inbox Menu** screen, press  $\uparrow$  to scroll to your desired choice. Press  $\downarrow$  under SELECT. Follow the prompts for that particular selection.

## Quick Notes

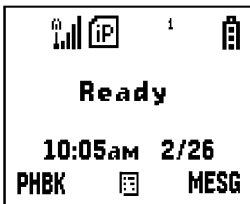
Quick Notes are short, pre-written text messages that you can create, edit, and send quickly. The Quick Notes list contains canned text messages that you can use to send messages or replies. You can store up to 20 Quick Notes. Each canned text can have a maximum of 30 characters.

### Accessing Quick Notes


- 1 From the **Ready** screen, press  $\downarrow$  under MESSG to open up the Message Center screen.

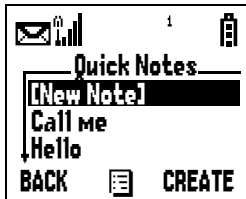
Or,

Press  $\left[ \text{menu} \right]$ , then press  $\uparrow$  to scroll to **Messages**. Press  $\downarrow$  under SELECT.






- 2 Press  $\uparrow$  to scroll to **Quick Notes**. Press  $\downarrow$  under SELECT.


- 3 In the **Quick Notes** screen, [New Note] is highlighted. Press  under CREATE.






- 4 Type the note that you want to store as a Quick Note. Press  under STORE.

Or,

Press  under BROWSE to access the **Quick Notes** screen. There is a list of pre-installed notes. Press  to scroll to the desired choice. Press  under SELECT.

Then press  under STORE. A confirmation screen appears. The **Quick Note** screen returns with the recently stored quick note highlighted.

- 5 Press  to access the **QkNotes Menu** screen. **Send** is highlighted. Press  to scroll to the desired action. Press  under SELECT.

## Text Message Outbox

The Text Message Outbox allows you to view and manage outgoing messages. The Outbox items are numbered, with the largest number on top being the most recent item sent and the first item is the [Create Msg]. You can:

- Create a text message
- Send a message
- Manage an outbox




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**NOTE:** The Outbox and Drafts Folder share the same memory space and a maximum of 20 messages can be held. If you have reached the maximum, it will be necessary to delete old messages before sending out new messages.

## Creating Text Messages

- 1 From the **Ready** screen, press  under MESG to open up the Message Center screen.


Or,

Press , then press  to scroll to **Messages**. Press  under SELECT.

- 2 Press  to scroll to **Text Outbox**. Press  under SELECT.

- 3 In the Text Outbox, **[Create Msg]** is highlighted. Press  under CREATE.




- 4 With the **To** field highlighted, press  under CHANGE to access the **To** screen.

Type the number of the person that you are sending the message to.

Or,


Press  under BROWSE to access the **Search** menu.

You will have the choice to select Recent Calls, Phonebook or Memo to obtain an existing number.

Modify the phone number entry as desired then press  under OK when finished. **NOTE: A "1" must be placed before the phonebook entry number**




The **New Message** screen returns with the **Msg** field highlighted.







- 5 With the **Msg** field highlighted, press  under CHANGE to access the **Msg** screen.

Type the message using the alphanumeric keypad. See the “Using T9® Text Input” section of your Phone User’s Guide for information about entering text into this field.

Or,

Press  under BROWSE to access the **Quick Notes** screen. Press  to scroll to the desired message type, then press  under SELECT.

If you want to insert your signature, press  to access the **Entry Method** screen. Press  to scroll to **Add Signature**. Press  under SELECT.

When you are finished, press  under OK.

The **New Message** screen returns with the **Report** field highlighted.

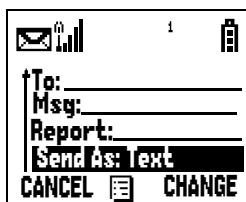
- 6 With the **Report** field highlighted, press  $\nabla$  under CHANGE if you want to change the selection. Press  $\uparrow$  to scroll to YES. Press  $\nabla$  under SELECT. The **New Message** screen returns with the **Send As** field highlighted.

Or,

With the **Report** field highlighted, press  $\downarrow$  to scroll to select YES. Press  $\uparrow$  to scroll to **Send As** field.

This submits a request to confirm delivery of your message.

- 7 At this time, the only type of message that can be sent is TEXT



- 8 Press  $\nabla$  under SELECT, if you are ready to send the message.

Or,

Press  $\uparrow$  to scroll to **Save as Draft**, then press  $\nabla$  under SELECT. The draft will be saved.

Or,


Press  $\uparrow$  to scroll to **Delete**, then press  $\nabla$  under SELECT. A transient screen appears.

Press  $\nabla$  under YES to delete the message. You will be returned to the **Text Outbox** screen.



Or,

Press  $\nabla$  under NO. You will be returned to the **New Message** screen.

## Sending a message

- 1 From the **New Msg Menu** screen, with the **Send** field highlighted, press  under SELECT.

Or,

Press  to send the message. A confirmation screen appears. Press  under YES to send the message.



- 2 The message will be sent.


## Managing the Outbox

The Text Message Outbox also allows you to manage your messages. You can resend a message that has been previously sent, lock or delete messages.


### Resending a message



- 1 From the **Text Outbox** screen, press  to scroll the message that you would like to resend, press  to go to the **Outbox Menu** screen.

- 2 The **Outbox Menu** screen appears. Press  to scroll to **Re-send**. Press  under SELECT.

- 3 A confirmation screen appears. Press  under YES to confirm. The message will be sent.






### Locking messages from the Outbox Screen

- 1 From the **Text Outbox** screen, highlight the message that you would like to lock, press  to go to the **Outbox Menu** screen.

- 2 The **Outbox Menu** screen appears. Press  to scroll to **Lock**. Press  under SELECT. A confirmation screen appears.

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## Deleting messages from the Outbox Screen and Read Screens

- 1 From the **Text Outbox** screen, highlight the message that you would like to delete, press  to go to the **Outbox Menu** screen.
- 2 The **Outbox Menu** screen appears with **Delete** highlighted. Press  to scroll to **Delete** the message or scroll to **Delete All** if you want to delete all your messages.  
  
Press  under SELECT.  
  
**NOTE: Deleting all messages will only remove those messages that are not locked. You must first unlock the message before you can remove it.**
- 3 A confirmation screens appears.  
  
Press  under YES to delete the message.  
  
Or,  
  
Press  under NO. You will be returned to the **Text Outbox** screen.


## Drafts Folder

The Drafts Folder contains messages which were created, but not sent either because you wish to send the message at another time or the message is incomplete.




**NOTE: Drafts Folder will only appear at the Message Center if there is at least one draft message.**

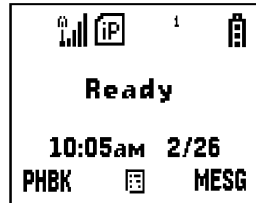
**NOTE: The Outbox and Drafts Folder share the same memory space and a maximum of 20 messages can be held. If you have reached the maximum, it will be necessary to delete old messages before sending out new messages.**







## Accessing the Drafts Folder

- 1 From the **Ready** screen, press  under MMSG to open up the Message Center screen.







Or,

- Press , then press  to scroll to **Messages**. Press  under SELECT.



- 2 Press  to scroll to **Drafts Folder**. Press  under SELECT.
- 3 In the **Drafts Folder** screen, [**Create Msg**] is highlighted. Press  under CREATE.
- 4 Follow steps 4 - 7 for “Creating Text Messages” on page 8.
- 5 Press  to scroll to **Save as Draft**. Press  under SELECT. A confirmation screen will appear stating the message has been stored.
- 6 Press  to return to the **Ready** screen.

## Editing the Drafts Folder

- 1 From the **Drafts Folder** screen, press  to scroll to the draft that you want to edit. Press  to access the **Drafts Menu** screen. The **Change** field is highlighted.
- 2 If you want to change the draft, press  under SELECT. Press  to scroll to the field that you want to change and follow the prompts or follow steps 4 - 7 for “Creating Text Messages” on page 8.
- 3 Press  to access the **New Msg Menu** screen.  
  
The **New Msg Menu** screen returns with the **Send** field highlighted. Press  to scroll to the desired choice.

## Memory Storage and the Memory Meter

Your phone has a specific amount of memory storage and there is a limit on the amount of messages that it can store. You can check to see how much memory your phone has in both the **Text Inbox** and **Text Outbox**.

The Inbox memory space can hold 14 messages with a maximum length of 70-160 characters (depending on language) for each message. The Outbox and Drafts Folder share the same memory space and a maximum of 20 messages can be held.

**NOTE:** When the SIM card is removed and a new SIM card is inserted, the messages and Quick Notes will be erased to protect the privacy of the user.

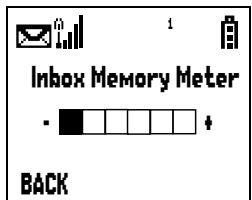
### *Accessing the Memory Meter from Text Inbox*

- 1 From the **Message Ctr** screen, press  $\uparrow$  to scroll to **Text Inbox**. Press  $\leftarrow$  menu to access the **Msg Center Menu** screen.

- 2 Press  $\uparrow$  to scroll to **Memory Meter**. Press  $\leftarrow$  under SELECT.





- 3 In the **Inbox Memory Meter** screen, you will see how much memory is available.



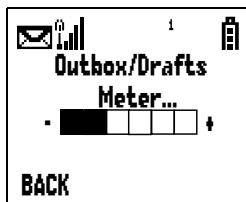
- 4 Press  $\leftarrow$  under BACK to go back to the **Message Ctr** screen.


Accessing the Memory Meter from Text Outbox

1 From the **Message Ctr** screen, press  to scroll to **Text Outbox**. Press  to access the **Msg Center Menu** screen.

2 Press  to scroll to **Memory Meter**. Press  under SELECT.

3 In the **Outbox/Drafts Meter** screen, you will see how much memory is available.



4 Press  under BACK to go back to the **Message Ctr** screen.

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